



# How to Propose a New Member

Every Rotarian has the privilege and obligation of seeking qualified members. In this way, all club members can help their clubs achieve a full representation of the business and professional life of the community.

Use the form inside to propose a new member for your club. You owe it to your club and to your community. ***Do it today!***

## Standard Procedure

The prospective member's name is submitted to the board of directors.

The board ensures that the person is fully qualified and approves or disapproves of the proposal within 30 days. The proposer is notified by the club secretary. **NOTE:** Until this approval is granted, prospective members should not be informed that they have been proposed for membership.

The prospective member is informed of privileges and responsibilities of club membership. He or she is then asked to complete the proposal form and give written permission to publish his or her name and proposed classification to the club membership.

The prospective member's name is published to the club. If no objections are received within seven days following the publication of the name, that person, upon payment of an admission fee, is a new Rotarian, and the club secretary sends a completed New Member Report form to Rotary International.

### Membership Proposal Form

I propose:



Rotary International

Name \_\_\_\_\_

Business: Address \_\_\_\_\_

Telephone \_\_\_\_\_

Residence: Address \_\_\_\_\_

Telephone \_\_\_\_\_

for (check one):  active  additional active)  past service  senior active  honorary membership

If a former Rotarian, list club(s) and dates: \_\_\_\_\_

Proposed classification (if active or additional active): \_\_\_\_\_

Name of firm and executive position (former firm and executive position, if retired): \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Activities which would enhance consideration as a Rotarian: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Date \_\_\_\_\_

Proposer's Signature \_\_\_\_\_

# Summary of Membership Provisions for New Members

**General Qualifications** — Rotarians are adults of good character and good business or professional reputation, who hold or have held an executive position with discretionary authority in any worthy and recognized business or profession.

**Active Membership** — Active members must meet the above qualifications, as well as live or work within the club's territory; within the corporate limits of the city in which the club is located; within the territory of an immediately adjoining club; or within an immediately adjoining community not in any club's territory.

**Additional Active Members** — With the consent of the active member who holds the classification, an *active* member may propose an additional active member. There are three categories of additional active members.

- (a) **Same Classification as Proposer** — Membership may be proposed for a person who is actively engaged in the same classification as the proposer.
- (b) **Former Rotarian** — One whose membership in a Rotary club was terminated due to no longer being engaged in the classification in that club's territory.
- (c) **Former Rotaractor** — A former Rotaractor living or working in the club's territory may be proposed to active membership if Rotaract membership was maintained for at least four years and terminated due to age or relocation outside the Rotaract club's territory.

**Senior Active Membership** — A former Rotarian who was senior active or eligible to be senior active when membership was terminated may be elected to this type of membership.

**Past Service Membership** — A retiree who would have been qualified for active membership prior to retirement may be elected to this type of membership.

**Honorary Membership** — People who have distinguished themselves by meritorious service in the furtherance of Rotary ideals may be elected to honorary membership.

**Classification** — Each active member of a Rotary club is classified in accordance with the member's business or profession. A classification describes the principal and recognized activity of the firm with which an active member is connected or the member's principal and recognized business or professional activity. Active membership is limited to one person per classification, except for the above provisions regarding additional active membership and those representing religious denominations, newspapers and other news media and also diplomatic representatives of different governments.

**NOTE** — *Holders of Public Office.* Persons elected or appointed to public office for a specified time are not eligible for active membership under the classification of such office, except persons elected or appointed to the judiciary or educational offices.

## Statement to Be Signed by Proposed Member After Club's Board Has Approved the Proposal

I hereby certify that I am qualified for membership both by the current/former executive position and by having a place of business or residence within the club's territorial limits, adjoining territory, or the same city in which the club is located.

I understand that it will be my duty, if elected, to exemplify the Object of Rotary in all my daily contacts and activities and to abide by the constitutional documents of Rotary International and the club. I agree to pay an admission fee of \_\_\_\_\_ and the annual dues of \_\_\_\_\_ in accordance with the bylaws of the club. I hereby give permission to the club to publish my name and proposed classification to its membership.

Date \_\_\_\_\_

Proposed Member's Signature \_\_\_\_\_

## Record of Action on the Proposal

Card received by secretary on: \_\_\_\_\_

Submitted to the board on: \_\_\_\_\_

Board decision on: \_\_\_\_\_  Favorable  Unfavorable

Proposer notified on: \_\_\_\_\_

Rotary information session held on: \_\_\_\_\_

Signed card and admission fee and dues received on: \_\_\_\_\_

Publication of name to membership on: \_\_\_\_\_

Inducted on: \_\_\_\_\_

Classification: \_\_\_\_\_

